



Easy Read: Quality System Framework



What is continuous improvement?



We want to be the best we can be so we have something called **continuous improvement**.



We record anything that we think will improve our services

What is the quality system framework?



We have a system to monitor the quality of our work and record if improvements are needed.



Our Board of directors are responsible for making and maintaining this system.



Data in the continuous improvement register is reviewed weekly and monthly.



We update this system every 12 months.



All staff is responsible for making sure they record continuous improvement recommendations.



If you have a recommendation please let us know.